



HIGHTOWER FAMILY

FUNERAL HOMES

Hightower Funeral Home

318 GORDON STREET
BREMEN, GEORGIA 30110
770-537-2375
770-537-4040
www.hightowerfuneralhome.com

Martin & Hightower Heritage Chapel

1312 SOUTH PARK STREET
CARROLLTON, GEORGIA 30117
770-836-1466
770-214-2607
www.martin-hightower.com

Hightower's Memorial Chapel

12651 VETERANS MEMORIAL HIGHWAY
DOUGLASVILLE, GEORGIA 30134
770-489-2818
770-489-9980
www.hightowersmemorial.com

FAMILY RESOURCE PLANNING GUIDE & GENERAL PRICE LIST

West Georgia's Trusted Choice Since 1928

Prices Effective JANUARY 1, 2019

All Prices are Subject To Change Without Notice

Our funeral homes are proud to be family-owned and operated. We believe it to be a privilege to be given the opportunity to serve you and your family. In keeping with that privilege we pledge, to every family we serve, a never-ending commitment of respect and service.

How it all began...a look at our history

Mr. H.B. Hightower began his funeral service career in 1926 at a funeral home in Bradenton, FL. From 1931 - 1937 he worked as an ambulance driver for Grady Hospital. In 1945, Mr. H.B. purchased Hoyt Kinney Funeral Home, a six room house, in Bremen. In 1953, the funeral home moved across the street to the old hospital building. In 1960, the funeral home relocated to the present building on Gordon Street. Mr. Hightower's wife, Ruby, served as Secretary-Treasurer from 1945 - December 1976.



The late H. B. Hightower and his son, Richard

In 1912, when J.C. "Mr. Cliff" Martin began his apprenticeship with J.N. Johnson in the funeral business, as most others in the U.S., operated from the back of a Carrollton general store. In 1923, he joined Kytile-Aycock who had a furniture store with funeral facilities in the back. Martin opened his own funeral home on July 15, 1928, going into business with his brother-in-law, the late Henry M. Almon. Martin & Almon Funeral Home was the first in West Georgia to operate not as a sideline to furniture, hardware or other store.

After operating on the square for 13 years, Mr. Martin built the area's first structure designed exclusively as a funeral home on his wife, Eula Wiggins Martin's home place on West Center Street. He drew the building plans on a cardboard box and supervised the construction. "Mr.Cliff" also embalmed regularly for firms that sold caskets in a 30 to 40 mile radius of Carrollton. A 1916 graduate of Chattanooga's Eckels College of Embalming, Martin held Georgia License #536 and Tennessee License #450, both issued in 1916. His beloved wife, Eula, was one of Georgia's first lady attendants and performed all kinds of mortuary duties. One of those duties was to keep the pallbearers gloves freshly laundered.

In 1953 Mr. Hightower bought Martin Funeral Home from Stewart and Cliff Martin.

Both J.C. Martin and H.B. Hightower had sons who grew up in the funeral business and became the driving force for improvements as the business became more scientific and service oriented.

Richard Hightower graduated from Bremen High School in 1955, West Georgia College in 1957 and John A. Gupton College of Mortuary Science in Nashville, TN, in 1958. He returned to Bremen to assist his father in constructing the area's most modern funeral facility in 1960. In 1974, he master minded a major remodeling and chapel addition to Martin & Hightower West Center Street location in Carrollton. Richard was a state and national leader in the development of funeral service. He was selected to the Academy of Graduate Embalmers and served on its board for 12 years. He is a past president of the Academy. He served on the Georgia State Board of Funeral Service from 1990 to 1998, has served on the Board of Directors of Independent Funeral Directors, and is past president of Associated Funeral Directors Service.

"Mr. Cliff's" son, Stewart Martin, was a legend in his own time. After graduating from West Georgia College and Emory University with a degree in Biology, he attended Gupton-Jones College of Mortuary Science where he was a student instructor. He graduated in 1937 after having been an apprentice since childhood. When Stewart Martin began his funeral career in Carrollton, he also began an enviable record in Community Service and was even elected mayor of Carrollton at the age of 26-thus becoming the youngest mayor in the United States at the time.

In addition, he was secretary of the City-County Hospital Authority from its inception to 1973. He was past treasurer of the Carrollton Housing Authority; chairman of the Carroll Service Council; member of the Carroll County Board of Tax Assessors; deacon of Tabernacle Baptist Church, and taught a radio Sunday School Class for almost 40 years. Stewart spoke as a lay minister at thousands of the services he conducted.

As business increased and taxed the capacity of the West Center Street location, Richard built the Martin & Hightower Heritage Chapel on South Park Street in 1985. The West Center Street facility held its last services in 2005.

In 1999, the Hightower family moved into the Douglasville community with the addition of Hightower's Memorial Chapel on Highway 78 in the former location of J. Cowan Whitley / Whitley-Garner Funeral Home.

The Hightower family continues to maintain the level of professionalism, integrity, dignity and compassion that has been the hallmarks of Hightower Family Funeral Homes' services throughout the past 8-plus decades. On any given day you will find the Hightower's actively involved with the families and communities in the West Georgia area.

How Can We Help

Professional, dignified service has always been the hallmark of Hightower Family Funeral Homes. Our experience helps us understand that routine necessities immediately following the loss of a loved one may only add to the stress of the situation. That is why we stand ready and able to meet almost any need your family may encounter. From things as simple as additional equipment at your home to help accommodate guests, transportation for family and friends or catered meals, to things even more involved, we believe that meeting your needs are the most important opportunities for service we are given.



Understanding Funeral Costs



It is your legal right, and our desire, that you have a complete understanding of our funeral service costs. In order to serve the needs of every family, the funeral director must maintain a professional staff and adequate funeral home facilities. The funeral director is also faced with other operating expenses which are demanded of a service oriented business. Since no one knows the day nor the hour when a death may occur it is of course required that we are available 24 hours a day 7 days a week to serve our families. In making ourselves always available and offering the utmost in services we encounter costs which you might expect would be associated with such an offering.

What to expect from us:

We will: respect that you are grieving and to support you during your grief; ask questions that are needed to complete the obituary, death certificate, and most of all to plan a meaningful service; listen and then share appropriate service and product suggestions that meet your requests; adhere to our belief that we have both a moral and legal obligation to serve you with the utmost integrity, compassion, and in accordance with the law.



Sincerely,



HIGHTOWER FAMILY
— FUNERAL HOMES —



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GENERAL PRICE LIST

Prices Effective January 1, 2019

All prices are subject to change without notice

Over the next few pages you will be able to find a description, and a charge, for any services, and most merchandise, that we can provide at any of our locations. If you should need any further clarification of the services or merchandise that we provide your funeral director will be able to assist you.

The goods and services shown below are those we can provide to our customers. You may choose only those items you desire. However, any funeral arrangements you select will include a charge for our basic services and overhead. If legal or other requirements mean you must buy any item you did not specifically ask for, we will explain the reason in writing on the statement we provide describing the funeral goods and services you selected.

Itemized list of services offered

Basic Services of Funeral Director and Staff

\$3,420

This fee for our basic services and overhead will be added to the total cost of the funeral arrangements you select. This fee is already included in our charges for direct cremations, immediate burials, and forwarding or receiving remains. This fee includes but is not limited to providing personnel 24 hours a day, 365 days a year to respond to initial call; a proportionate share of the taxes, licenses, utilities and business expenses necessary to service the public; initial custody and care of remains; arrangement conference with family; coordination of service plans with cemetery, crematory, and/or other parties involved in the final disposition of the deceased; clerical assistance in the completion of various forms associated with a funeral; securing and recording the death certificate and necessary disposition permits as needed.

Embalming

\$810

Except in certain special cases, embalming is not required by law. Embalming may be necessary, however, if you select certain funeral arrangements, such as a funeral with viewing. If you do not want embalming, you usually have the right to choose an arrangement that does not require you to pay for it, such as direct cremation or immediate burial.

Other Preparation of Remains

Dressing, casketing and cosmetizing* of deceased (*Does not include hairdressing)	\$190
Bathing, disinfecting, dressing and setting of features of remains only	\$190
Care of autopsied remains when no embalming is requested	\$450

Facilities and/or Staff

Use of facilities and/or staff for visitation and/or viewing (per day or portion thereof-normal business hours)	\$545
Use of facilities and/or staff for funeral or memorial service	\$545
Use of staff for memorial service in another facility	\$545
Use of equipment and staff for conducting graveside service	\$445
Care and custody of remains past initial 24-hour period when no service or visitation is held that day. (per 24-hour period or portion thereof)	\$125
Memorial Service in our chapel when cremation is facilitated by another provider	\$995

Transportation

Transfer remains to funeral home	\$525
Hearse Service	\$290
Flower Van	\$195
Funeral Sedan	\$85

(All transportation charges are based on a 50 mile radius from our facility. An additional mileage charge of \$2.00 per loaded mile for all mileage over 50 miles per vehicle may apply. Does not include charges for lodging and meals if required.) **FAMILY TRANSPORTATION IS NOT INCLUDED. LIMOUSINES ARE AVAILABLE AT AN ADDITIONAL CHARGE.**

Forwarding remains to another funeral home

This charge is only for basic services of funeral director and staff, transfer of remains, embalming, securing necessary authorization and local transportation to airport.

\$3,450

*Airlines require the remains be encased in a combination shipping unit when a casket is not selected for shipment. The charge for this unit is \$250.00. If you choose a casket for shipping we are required to place the casket in an approved shipping tray for protection of the casket and remains. This is provided at no extra charge.

Receiving remains from another funeral home

This charge is only for basic services of funeral director and staff, transportation of remains by service vehicle from airport directly to cemetery/crematory.

\$3,420

Charges for receiving of remains with basic services of funeral director and staff, equipment and/or facilities for funeral ceremony, use of facilities and staff for 1 day (or part of) visitation, hearse service to cemetery, and flower van.

Graveside \$4,895

Chapel / Church \$4,995

Charges for additional services are as indicated in this General Price List

Alternative Services

Basic Cremation (range of prices)

\$2,895 - \$10,500

Basic services of funeral director and staff; Basic preparation of remains for a private family viewing and a chance to say goodbye; transfer of remains to funeral home within 50 miles; crematory fee; delivery vehicle to file death certificate and secure necessary permits. (Does not include any merchandise, sales tax or cash advances, except for crematory fee.) If you want to arrange a direct cremation, you can use an alternative container. Alternative containers encase the body and can be made of materials like fiberboard or composition materials (with or without an outside covering). The containers we provide are cardboard.

Basic Cremation with Casket

\$2,895 *plus casket selected*

Basic Cremation with Alternative Container

\$3,045

Basic Cremation with Container provided by family

\$2,895

Immediate Burial (range of prices)

\$4,150 - \$19,820

Basic services of funeral director and staff, transfer of remains to funeral home within 50 miles, hearse service to cemetery within 50 miles, services of staff at graveside.

Immediate Burial with Casket

\$4,150 *plus casket selected*

Immediate Burial with Container provided by family

\$4,150

Merchandise and other services

Caskets (range of prices) \$795 - \$26,000

A complete Casket Price List will be provided at the funeral home

Outer Burial Containers (range of prices) \$995 - \$14,950

A complete Casket Price List will be provided at the funeral home

Urns (range of prices) \$50 - \$2,950

Clothing (range of prices) \$15 - \$275

Men's	Suit	(includes shirt, tie and underclothing)	\$275
	Individual Items		
		Dress Shirt	\$30
		Tie	\$20
		Underclothing	\$15
Ladies	Dress or Gown	Includes underclothing	\$165
	Underclothing only	(Panties, slip and hose)	\$25

Memorial Stationery Packages		Itemized Prices
*Includes register book, acknowledgment cards (up to 100), memorial folders (up to 200) or prayer cards (up to 100), four obituary bookmarks, a memorial candle, a temporary grave marker (if needed), posting of the obituary on our website and Facebook page, and memorial keepsake video with up to 75 photos. \$450		
	Register Book	\$100
	Memorial Folders	\$105
	Acknowledgement Cards	\$95
	Temporary Grave Marker	\$25

Extra Memorial Folders (per 100) \$60

Memorial Keepsake Video with up to 75 photos \$175

Extra Memorial Keepsake Video (each) \$25

16" x 20" Framed Portrait \$175

Full color service programs (per 100) \$150

Laminated Obituary Bookmark (each) \$4

Protective Flag Cases (range of prices) \$5 - \$300

Audio or Video Tape of chapel service (if applicable) \$25

Air Tray (required by airlines for shipping casketed remains) \$125

Temporary casket/air tray (for shipping non-casketed remains) \$250

Processing and forwarding of Cremains via U.S. Mail \$75

Bronze Markers and Plaques (range of prices) \$395 - \$4,085

Granite Markers and Monuments (range of prices) \$325 - \$6,800

Opening and Closing the Grave in private cemeteries or non- perpetual care cemeteries \$600	Vault Installation and Grave Set-Up in private cemeteries or non- perpetual care cemeteries \$425	O/C and service of a Steel or Vantage Vault	\$900
		O/C and service of a Wilbert* Vault	\$1025
Grave Set-Up Fee when no vault is desired			\$350
Vault Installation and Grave Set-Up fee in perpetual care cemeteries or other cemetery where O/C is facilitated by another provider			\$425
<i>*Wilbert Vault Company charges an additional \$100 for services on holidays</i>			
Removal of Sod prior to grave opening (if requested or desired)			\$100
Removal of Flowers and Grave Clean-Up (Upon request)			\$150
Cutting Standard Death Date Inscription			\$195
Crematory Fee(**this fee is already included in our basic cremation and cremation with memorial service options)			\$895**

We offer restoration of older graves: including new coping and stone chips, if needed. Please ask us for an estimate.

An Overview of our Services

*prices from itemized charges
listed above*

Traditional Burials	Chapel /Church	\$6,605
	Graveside	\$6,505

Our traditional services include but are not limited to: basic services of funeral director and staff, transfer of remains from the place of death within a 50-mile radius of our facility; initial custody and care of remains; arrangement conference with the family; coordination of service plans with the cemetery, clergy, and/or other parties involved in the final disposition of the deceased; placement of funeral notices and obituaries as desired by the family in local and out-of-town newspapers; clerical assistance in the completion of various forms (veterans administration, insurance, social security, etc.) associated with the funeral; staff and service vehicle for securing and recording the death certificate and disposition permits; embalming, disinfecting, dressing, casketing and cosmetizing of the deceased; use of facility and staff for viewing and/or visitation; funeral director and staff for coordination and direction of the funeral ceremony in either our chapel, church, or graveside; handling and placement of all floral arrangements during visitation period and funeral ceremony; hearse service for transportation of remains to church and/or cemetery or airport within a 50-mile radius of our facility; marking graves, flower van for movement of floral arrangements to church, cemetery and home within a 50 mile radius.

Cremations	Traditional	\$6,605**
	Memorial Service	\$3,945
	Basic	\$2,895

(these prices above do not include any merchandise, sales tax or cash advances)



Hightower Funeral Home



Martin & Hightower



Hightower's Memorial Chapel

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48 oz Solid Bronze, Velvet Interior (Full Couch)	\$26,000	Solid Mahogany, Velvet Interior	\$20,000
48 oz. Bronze, Velvet Interior	\$15,595	Solid Mahogany, Velvet Interior	\$12,995
Solid Mahogany, Velvet Interior	\$8,465	32 oz. Solid Bronze, Velvet Interior	\$7,995
Solid Cherry, Velvet Interior	\$7,695	Solid Walnut, Velvet Interior	\$7,695
Solid Maple, Velvet Interior	\$7,610	32 oz. Solid Copper/Bronze, Velvet Interior	\$7,495
Solid Walnut, Velvet Interior	\$6,995	32 oz. Copper, Velvet Interior	\$6,995
Solid Cherry, Velvet Interior	\$5,995	Solid Cherry/Walnut, Velvet Interior Stainless	\$5,895
16 ga. Steel, Velvet Interior	\$5,795	Steel, Velvet/Crepe Interior	\$5,795
Stainless Steel, Velvet Interior	\$5,595	Solid Maple, Velvet Interior	\$5,495
Stainless Steel, Velvet Interior	\$5,395	Solid Cherry, Velvet Interior Interior Stainless	\$5,295
Stainless Steel, Velvet Interior	\$5,195	Steel, Basketweave Interior	\$5,195
Stainless Steel, Velvet/Basketweave Interior	\$4,995	Solid Maple, Velvet Interior	\$4,995
Solid Oak, Velvet Interior	\$4,995	18 ga. Steel, Velvet Interior	\$4,695
Solid Hardwood, Velvet Interior	\$4,595	Solid Cedar, Velvet Interior	\$4,495
Solid Pecan, Velvet Interior	\$4,495	18 ga. Steel, Velvet Interior	\$4,295
18 ga. Steel, Crepe Interior	\$4,395	Solid Poplar, Crepe Interior	\$4,395
Solid Hardwood, Velvet/Eyelet Interior	\$4,350	Solid Oak, Crepe Interior	\$4,295
Stainless Steel, Velvet/Crepe Interior	\$4,295	Solid Poplar, Velvet Interior	\$4,295
18 ga. Steel, Crepe Interior	\$3,995	Solid Poplar, Crepe/Basketweave Interior	\$3,995
18 ga. Steel, Velvet/Herringbone Interior	\$3,895	18 ga. Steel, Basketweave/Crepe Interior	\$3,895
Solid Pine, Velvet Interior	\$3,895	Barnwood Oak, Cotton Blend Interior	\$3,795
18 ga. Steel, Basketweave/Uniform Interior	\$3,795	Solid Poplar, Basketweave Interior	\$3,795
18 ga. Steel, Crepe Interior	\$3,695	Oak Veneer, Velvet Interior	\$3,495
18 ga. Steel, Basketweave/Crepe Interior	\$3,495	Solid Poplar, Basketweave Interior	\$3,495
18 ga. Steel, Velvet Interior	\$3,395	Solid Pecan, Brocade Interior	\$3,395
18 ga. Steel, Crepe Interior	\$3,295	Solid Ash, Crepe Interior	\$3,095
18 ga. Steel Crepe Interior	\$2,995	20 ga. Steel, Crepe Interior	\$2,795
Solid Pine, Crepe Interior	\$2,795	Poplar Veneer, Crepe Interior	\$2,595
20 ga. Steel, Crepe Interior	\$2,495	Poplar Veneer, Crepe Interior	\$2,395
20 ga. steel, Crepe Interior	\$2,195	Carte Veneer, Crepe Interior	\$2,095
20 ga. Steel, NG, Crepe Interior	\$1,995	20 ga. Steel, NG, Crepe Interior	\$1,495
Cloth-Covered Wood	\$795		

Cremation Caskets and Alternative Containers

Cherry Casket	\$3,695
Oak Casket	\$2,750
Pine Casket	\$2,350
Veneer Casket	\$1,495
Fiberboard Casket	\$1,295
Fiberboard Container	\$425
Tray-View Alternative Cardboard Container	\$325
Alternative Container (Cardboard)	\$150



Hightower Funeral Home



Martin & Hightower



Hightower's Memorial Chapel

OUTER BURIAL CONTAINER PRICE LIST

Prices Effective January 1, 2019

In most areas of the country, no state or local law makes you buy a container to surround the casket in the grave. However, many cemeteries ask that you have such a container so that the grave will not sink in. Either a burial vault or grave liner will satisfy these requirements.

1. THE WILBERT BRONZE	\$14,950
2. CLARK 12 GAUGE COPPER WITH POLISHED PANELS	\$11,500
3. CLARK STAINLESS STEEL WITH POLISHED PANELS	\$ 4,695
4. WILBERT BRONZE TRIUNE	\$ 4,645
5. WILBERT COPPER TRIUNE	\$ 3,950
6. WILBERT STAINLESS STEEL, CAMEO ROSE, VETERAN	\$ 3,495
7. WILBERT VENETIAN	\$ 2,795
8. CLARK 12 GAUGE SOLID ALUMINUM	\$ 2,150
9. WILBERT CITADEL	\$ 1,795
10. CLARK 10 GAUGE GALVANIZED STEEL	\$ 1,795
11. WILBERT CONTINENTAL	\$ 1,795
12. WILBERT MONTICELLO	\$ 1,295
13. 12 GAUGE PAINTED STEEL	\$ 1,295
14. VANTAGE STANDARD POLYPROPYLENE PLASTIC	\$ 995

Vault installation and grave set-up in perpetual care cemeteries or other cemetery where opening and closing of the grave is facilitated by another provider is \$425.00. This fee will be added to the price of the vault selected. When an outer burial container is not used, there will be a charge of \$350.00 for the use of the tent, grave equipment and chairs. The vault company charges an additional \$100.00 service fee on Sunday and Holiday (except Christmas) burials, if these days are selected for burial, this charge will be added to the total price of the vault.

WARRANTIES

OUR FUNERAL HOME MAKES NO REPRESENTATIONS OR WARRANTIES ABOUT THE PROTECTIVE VALUE OF CERTAIN CASKETS OR OUTER BURIAL CONTAINERS OTHER THAN THOSE MADE BY THE MANUFACTURER. THE ONLY WARRANTIES, EXPRESSED OR IMPLIED, GRANTED IN CONNECTION WITH GOODS SOLD WITH THIS FUNERAL SERVICE ARE THE EXPRESS WRITTEN WARRANTIES, IF ANY, EXTENDED BY THE MANUFACTURERS THEREOF. NO ADDITIONAL WARRANTIES OF MERCHANDISING FITNESS FOR A PARTICULAR PRODUCT ARE EXTENDED BY THE SELLER.

Helpful Reminders.....

The following are some of the things that will need to be completed according to your specific needs.

- Notify the deceased's Employer and personnel or insurance department.
- File insurance claims for each policy held. Our administrative staff will assist you with this at NO additional charge.
- File appropriate health insurance claims, notify them that death has occurred.
- Notify your home, health, business and auto insurance companies. Cancel or change as appropriate.
- The funeral home will notify Social Security of the death. You should contact Social Security about benefits. (1-866-331-2318).
- Contact the financial institutions holding the mortgage on the deceased's home or other outstanding loans.
- Contact banks to cancel checking accounts and safety deposit boxes.
- Transfer assets as appropriate.
- Cancel any direct deposit payments that are made in the name of the deceased.
- Contact the Veterans Administration (if applicable).
- Cancel Credit cards and charge accounts.
- Cancel subscriptions and memberships; Labor unions and Fraternal Organizations.
- Cancel medical coverage and other types of insurance on the deceased.
- Change beneficiary on insurance policies, retirement accounts, Certificates of Deposit, savings bonds, etc. Change ownership of joint or solely owned stocks and bonds.
- Transfer or close IRA and retirement accounts or other investments managed by a broker.
- Cancel or re-direct the deceased's mail according to specific needs.
- Cancel or re-name utility billing. (Including gas, water, electric, cable TV, and waste disposal).
- Cancel any apartment rental agreements of the deceased.
- Check on status of automobile (payments due, insurance, etc.)

NOTE: This is only a suggested checklist. It is not intended to replace appropriate legal or financial counsel.

Family Concerns & Financial Checklist

The paperwork and gathering of documents at the time of a death can seem overwhelming and intimidating. We have organized these items so that you can easily remember what you still have to finalize. Your safety deposit box or safe may contain some of these items.

- Find the most recent will.
- Determine the number of certified copies of the Death Certificate that you will need (The funeral home will assist you with obtaining the certified copies).
- These are in alphabetical order, not necessarily in order of importance.
- Bank statements, records - check cards
- Bills (Current ones needing to be paid)
- Birth Certificates (for the deceased and any minor children)
- Business ownership or partnership papers
- Credit cards - Bank cards
- Insurance records (Policies and payment receipts)
- Loan documents
- House and property records (land titles, deeds, assessment notice and records of rental properties).
- Marriage certificates
- Military discharge papers
- Motor vehicle titles and registrations
- Pension records
- Safety deposit boxes (locations and keys)
- Savings bonds
- Social Security numbers for the deceased, spouse, and minor children.
- Stocks and bonds (certificates, names of brokers)
- Tax records (old returns and current year)

Organize the documents according to those you need immediately and keep all of the documents in a safe place until they are needed.

Frequently Asked Questions

Many families have very little experience when it comes to handling the arrangements of a loved one who has died. The following are some common questions families ask. We hope you will find these questions and answers helpful.

What is an honorarium, who receives one, and what is customary?

An honorarium is a monetary gift given by the family to persons who are directly involved in the funeral or memorial service. Such persons commonly include the minister, soloist, and pianist. Some churches, clergy, and musicians have a set fee, while others do not. The customary honorarium for a minister is between \$75 and \$150. The customary honorarium for musicians is \$75-\$100.

If the funeral home arranges for a minister the honorarium is \$150 and for musicians \$100 ea.

How much does Social Security pay?

Social Security provides \$255 to the surviving spouse or dependent child only. Under certain circumstances, other benefits may be applicable; however you should contact Social Security at 1-800-772-1213 or locally at 1-866-331-2318 to apply for any benefits.

What benefits are veterans entitled to?

With regards to funeral services, every veteran is entitled to a U.S. Flag, a headstone or grave marker. Military honors at the cemetery including the folding and or presentation of the flag and taps is on a first come first serve basis for veterans who qualify. A copy of the veterans discharge papers (DD-214) is required to make the request. A gun salute is not always available. There are no monetary benefits for funeral expenses unless the veteran died in a VA facility, or was receiving a VA pension, or was receiving VA disability payments.

How do we order flowers?

The funeral home can provide you with a complete list of local florists including addresses and phone numbers in which you can order flowers, or the funeral home may assist you if necessary.

When will we get Certified Death Certificates?

Receiving Certified Death Certificates typically takes about 2-4 weeks. If the death was handled by the county Coroner or a Medical Examiner, it may be up to 6 months or more before a Certified Death Certificate may be received. (The State of Georgia charges \$25 for the first certified copy and \$5 for each additional certified copy each time you order)

When do we pay the funeral home?

Payment is expected at the time of services. We accept Cash, Personal Check, Irrevocable Assignment of proceeds from a valid and verifiable life insurance policy (ies) that is **not** in the **contestability period** (first 2 years of issuance) and the following major credit cards (Discover, American Express, Visa & MasterCard.) We request that payments for all cash advance items be paid at the time of arrangements. The remainder of the funeral contract needs to be paid by service time or within 30 days, if necessary. (We ask that you make us aware of the method and terms that will be most convenient for you and your family at the time of arrangements.)

After Care

We at Hightower Family Funeral Homes strive to care for the families we serve in every way imaginable. One of the ways we serve our families is by offering our After Care program, the Circle of Friends, which meets each month in our Family Care Center's at each of our locations. These groups consist of ladies who have all lost their husbands and meet monthly for fun and fellowship and to enjoy a covered dish supper. These groups also enjoy taking outside trips, both separate and sometimes together, which are sponsored by the Hightower Family Funeral Homes. For more information please contact Evelyn Reeves at Martin & Hightower Heritage Chapel – 770-836-1466; Jean Jones at Hightower Funeral Home – 770-537-2375 or Debbie Daniell at Hightower's Memorial Chapel-770-489-2818.

Another way we help our families in the months following their loss is through our Annual Holiday / Christmas Memorial Service held each year in our Chapels to celebrate the memory of those loved ones lost in the past year. Your loved one will automatically be recognized at the location where services for your loved one were held and you are certainly invited and encouraged to attend and bring your family and friends.

We are also proud to offer an Advance Planning program in which you may make your preferences of services and merchandise known, in writing, for your loved ones. This program allows you to plan your own funeral or cremation and provide you and your family with tremendous peace of mind. You have just had to make funeral arrangements and you understand how difficult this can be and how many decisions have to be made and the amount of questions that need answered. This is a free service to you and our community. If you wish, you may choose to prepay for your final expenses through our PreNeed program. If you choose to prefund your final arrangements you also relieve the financial burden that otherwise would be placed on your survivors. For more information, please ask your funeral director.

BIOGRAPHICAL, SURVIVOR AND SERVICE INFORMATION NEEDED FOR YOUR ARRANGEMENT'S CONFERENCE WITH THE DIRECTOR

Name of deceased as it will appear in the obituary: _____

Birth Information	Date of Birth	Place of Birth (City / County, State)	Social Security # - - _____
Parent's Information	Name of Father	Living?	Name of Mother (give maiden name) Living?
Address of deceased at death:		Name of Next-of-Kin	Relation

School (s) Attended	High School Attended		Highest Grade Completed
	College attended		
	Degree Earned		

Employment History	Last or Current Employer		
	Occupation (job held for majority of working career)		
	Industry		
Retired?	Company retired from?		Year of retirement

Religious Information	Faith	
Church Membership	Name of Church	Location of Church
Church Involvement		
Civic Involvement:		
Clubs or Organizations:		

Cemetery Information	Name of Cemetery	City/State	Lot Information
	Vault purchased?	If so, type of Vault	Marker purchased?

Veteran Information:

Was your loved one a U.S. Veteran? _____	Are you requesting Military Honors at the service? _____ <small>Military personnel will fold, present the flag, and play taps except for retirees</small>	If so, can you provide an Honorable Discharge? [Form DD214] _____	Honorably-Discharged Veterans are entitled to a US Flag, Military Honors, Cemetery Marker, Burial in a National Cemetery (based upon availability and eligibility)
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Will burial be in the Georgia National Cemetery in Canton, Georgia? _____

Burial space, opening and closing of the grave and marker are at no charge to an eligible veteran and their spouse and/or dependent children.

Spouse (if female, give maiden name)	#Years	Address	Living?
Spouse Phone Number		Spouse Email	
Surviving Children (and spouse if applicable)	City of Residence	Email	
Surviving Siblings (and spouse if applicable)	City of Residence	Email	
Grandchildren	City of Residence		
# Great Grandchildren_____		#Great-Great Grandchildren_____	
		# Nieces_____	
		#Nephews_____	

FUNERAL / SERVICE PLANNING			
Place of Service		Date of Service	Time of Service
		Preferred Visitation Date & Times	
Song Selections		Artist	Officiating Minister(s) / Clergy or Speakers
1. _____		1. _____	Phone
2. _____		2. _____	Phone
3. _____		3. _____	Live music or recorded? _____ If recorded, do you have a cd with the music? _____ If not, we <i>may</i> be able to help you.
_____		_____	
If live, what musician(s)?			
PALLBEARERS (6 or 8)			
1.	Phone	2.	Phone
3.	Phone	4.	Phone
5.	Phone	6.	Phone
7.	Phone	8.	Phone

Other Information Needed

Clothing and Underclothing—we also have clothing available

Glasses and / or Jewelry

Military Discharge with the DD214 information sheet (to secure flag, honors, and benefits)

Cemetery Deed or Cemetery Information

Life Insurance Documentation, Beneficiary Designation and/or PreNeed Funeral Arrangements

<p>VERY IMPORTANT [Memorial Keepsake Video]</p>	<p>1 recent photo and up to 75 additional photos spanning your loved one's life, including such photos as childhood, wedding, military service, action photos with family and children / grandchildren, group photos with family, & vacations, etc. (3x5, 4x6, 8x10, any size OK) Choose photos of "the way you want to remember your loved one, the way you want your children and grandchildren to remember your loved one." Thank You for your assistance with this. We are going to do something very special for you with these photos. We are going to create an "heirloom" for you, to be passed down from generation to generation.</p>
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<p>Informant or Next-of-Kin</p>	Name:	
	Address	
	Home Phone	Cell Phone - Email -
	Date of Birth	Social Security #

[illegible]